



Mail Resume to:
Rockford Alliance Against Sexual Exploitation, Inc.
Attn: RAASE Search Committee
P.O. Box 7691
Rockford, IL 61126

Position: Executive Director
Status: Full Time
Annual Salary: \$40,000, negotiable, based on experience
Reports To: RAASE Board of Directors

POSITION SUMMARY

The Executive Director of RAASE will provide strong leadership with demonstrated abilities in organizational development and team building to create and sustain an environment conducive to reaching survivors of human trafficking and assisting them to the path of healing and recovery. The CEO is also responsible for oversight of advocate/volunteer recruitment, training, supervision; fund development; grant management; and leading the strategic plan of the organization.

The Executive Director must have the ability to plan, develop/solicit and manage financial resources and organization obligations.

RESPONSIBILITIES

Leadership

- Work collaboratively with the Board of Directors to set strategic goals, establish policy and enhance human and financial resources to assure the continued growth and success of the organization.
- Collaborate with the Board and staff in implementing RAASE's vision and mission, ensuring effective revenue models and communications, and strengthening the organization's position as a valued community asset.
- Inspire and motivate a network of supporters to promote and fulfill the mission.
- Manage all aspects of business development, communications and operations to strengthen the organization's culture and clarity.

Board Relations

- Work closely and collaboratively with the Board of Directors and, in particular, the Chair, to set strategic goals (short and long range program, budget, public relations, fundraising and advocacy), establish procedures and policy, and enhance human and financial resources to assure the continued growth and success of the organization.
- Participate in Board meetings by providing informative insight, regarding all internal operations and any relevant local, regional, national, legislative, or judicial Review and recommend updates to organizational policies, procedures and bylaws, and implement board actions promptly according to their intent.

Resource Development

- Working closely with the Board, assure a consistent revenue stream and build a reserve for a strong financial future, assuming a major role in the cultivation and solicitation of individual donors, foundations and corporations, and in any capital campaigns initiated by the Board.
- Facilitate the pursuit of diverse funding through grants and contracts, and seek strategic alliances to build support for programs, space, and joint ventures.
- Through strategic fundraising, build resource development to support the organization by cultivating partnerships through foundations, corporate sponsors and individual donors.

Public Relations

- Serve as a confident, articulate and persuasive advocate for RAASE to increase its visibility and ensure a positive image with stakeholders.
- Represent and advocate on behalf of RAASE and network actively with professional colleagues to support the mission of the organization.

Organizational Management

- Assume primary responsibility for all of the organization's operations, developing effective strategic and programmatic plans, ensure plan implementation, and oversee that staff and leadership regularly monitor and report progress.
- Possess a strong leadership to model, mentor, and motivate the advocates and volunteers regarding the vision and mission of the RAASE.

QUALIFICATIONS

The Executive Director must be a strong, articulate leader with excellent leadership, communication, financial, supervision, outreach and fundraising skills. Key elements of this position are: a commitment and deep understanding of issues related to human trafficking and its impact on survivors.

Organizational management to include board relations, and the ability to manage volunteers, and strong leadership skills to plan, implement, evaluate and ensure excellent performance levels.

Excellent interpersonal and professional skills, and the ability to establish relationships internally and externally. Skills to negotiate with and influence regional organizations, local government and political representation, assuring RAASE is recognized as an organization committed to its mission by serving as a knowledgeable resource to the media and community at large.

Thorough knowledge of domestic violence and human trafficking prevention efforts, including best practice prevention efforts and strategies.

Education and Experience

- Bachelor's degree from four-year college or university; or minimum of five years of non-profit management and leadership experience with revenue and expense responsibility.
- Experience in non-profit service, fiscal, grant, contract, public relations and human resource management.
- Excellent communication skills, both written and verbal. Ability to speak effectively to groups in the community and within the organization.
- Demonstrated success in fundraising, including having secured grants and contributions from foundations, corporations, individuals and government agencies.
- Completion of 40 hours of training in sexual assault and abuse which meets ICASA requirements.
- Knowledge of social service agencies and their functions in the community.